Queen’s Digital Scholarly Record Working Group
Meeting Notes of October 25, 2017

Present: Don Aldridge, Rosarie Coughlan, Amir Fan, Cynthia Fekken, Courtney Matthews, Karina McInnis, Heather McMullen, Michael Vandenburg, Martha Whitehead (Chair)
Regrets: Adam Grotsky, Brenda Brouwer

1. Review of agenda
   No additions.

2. Review of October 25 meeting notes
   No changes.

3. ORCID project charter
   R. Coughlan and C. Matthews presented a charter to address the working group’s task of “plan and implement a project to implement support for ORCID at Queen’s, as an element of the library’s scholarly communications services and in the context of ORCID-CA, the ORCID consortium in Canada.” Group members expressed their support for the approach outlined in the charter.

4. Discussion paper
   The group discussed the October 21 outline draft of the discussion paper. There were a variety of suggestions for shortening the paper, providing a stronger researcher-centred focus, and condensing the principles. M. Whitehead will make revisions based on this input and circulate to the group for further feedback.

5. Consultation meetings
   The group discussed venues for engaging the community with the discussion paper. It was agreed that the December 4th meeting of the Senate Advisory Committee on Research would be a good opportunity, as well as an upcoming meeting of the Associate Deans Research. Faculty board meetings were suggested as well. It was agreed that a slide deck with key talking points should be prepared for use in these meetings.

6. Task list review
   Some consultations (tasks 1.4 and 2.3) may occur in November but these items will likely move to the December-January period.

7. Other business
   No other business.

8. Next meeting – Tuesday, November 28, 2:00 pm. It was suggested and agreed that meetings be 60 minutes rather than 90 minutes.